

Village of Brownville

Board Meeting

April 8, 2025

The meeting of the Brownville Village Board was called to order at 6:00 p.m. Chairman Johnson announced that the Open Meeting Act was posted on the meeting room wall.

Following The Pledge of Allegiance and a moment of silence the Roll was called. Kim Johnson present, Paul Fish present, Justin Wheeldon present, Steve Woerth present and Jill Lokke present.

Public comments were accepted. Bill Robbins mentioned that he appreciated the Board's prompt response to his son's request for the closure of a portion of 7th Street.

The consent agenda was discussed with questions concerning the legal fees and Christmas decorations for downtown. Motion by Woerth, second by Lokke to approve the agenda. Fish yes, Wheeldon yes, Lokke yes, Woerth yes, and Johnson yes. Motion carried.

Claims for Approval

April 8, 2025

<u>Fund</u>	<u>Vendor</u>	<u>Amount</u>	<u>Description</u>
General	Kim Johnson	\$ 75.00	Board Stipend - Donating back to Village
General	Steven Woerth	\$ 50.00	Board Stipend - Donating back to Village
General	Jill Lokke	\$ 50.00	Board Stipend - Donating back to Village
General	Justin Wheeldon	\$ 50.00	Board Stipend - Donating back to Village
General	Paul Fish	\$ 50.00	Board Stipend - Donating back to Village
General	Apace	\$ 60.00	Cleaning Service 2/3,2/10,2/17,2/24/2025
General	Auburn BOPW	\$ 294.28	Town Hall, Maintenance Bldg
General	Payton Mertes	\$ 134.18	Office Rental & Electrical March
General	Walentine O'Toole, LLP	\$ 3,308.00	Legal Fees
General	Shane Sailors	\$ 829.51	Clerk Wages -45.75hrs - \$1006.50 Gross, FICA \$62.40, Medi
General	EMC Insurance Company	\$ 135.00	Clerk Bond
General	Shane Sailors	\$ 832.78	Reimbursement -5.58 Certified Postage, 277.20 Mileage, &
General	Davis PHE, LLC	\$ 112.36	#10 No Seep Nose Bowl Ring, Service Call (Town Hall Restro
General	Intuit Quickbooks	\$ 35.00	Online Simple Start Subscription - auto pay
General	Auburn Newspapers	\$ 88.84	Notice for Bids and Minutes Publication
General	Christmas Lights, Etc.	\$ 1,198.69	Wreaths for Main Street - Deducted from Special Acctt.

General	Windstream/Kinetic	\$	158.19	Internet and Phone - Village Office - Auto Pay
Streets	Auburn BOPW	\$	416.22	Electric - Whiteway, Street Lights, 6th Street
Streets	Auburn BOPW	\$	149.38	Electric - Highway Lights, Bridge
Streets	Farmers Cooperative	\$	124.83	Gas
Streets	Mike Sullwold	\$	297.50	Plowed and Salted Streets, Cleaned Tractor, Pickup, Spread
Streets	Lewis Implement	\$	678.95	Cutting Edges for Tractor Blade, Bucket and Truck Blade
Fire Dept	Auburn BOPW	\$	58.32	Electric - Fire Hall
Sewer	Auburn BOPW	\$	323.59	Electric - Treatment Plant
Sewer	Auburn BOPW	\$	204.00	Billing Labor and Postage (split between water and sewer ac
Sewer	Tracy Milke	\$	367.81	Wastewater Operator, Mileage and Diesel to burn off Lagooc
Water	Auburn BOPW	\$	122.53	Electric - Water Tower
Water	Auburn BOPW	\$	252.40	Billing and Postage for Water Service, Repair Frozen Meter
Water	Tracy Milke	\$	360.19	Water Operator, Mileage, Postage
Water	Public Health Environmental Lab	\$	(22.00)	Water Testing - had credit of \$51.00, no check issued
Water	One Call Concepts	\$	21.24	21 Locates
Water	Rural Water Dist #1	\$	1,424.50	Water Purchased - March
Water	Windstream/Kinetic	\$	63.83	Water Tower - Auto Pay
Riverside Park	Auburn BOPW	\$	60.60	Electric - Riverside parkk
Riverside Park	American Recycling and Sanition	\$	91.82	Trash pick-up

The park report was given by Woerth. Woerth said that he is meeting by phone with FEMA every 2 weeks to discuss the park recovery, and that the NRD would like to transfer ownership of the proposed new information trailhead to the village.

Woerth had mowing bids from four companies. Green Care will be given the contract for mowing for the Village this year, as they submitted the lowest bid.

Wheeldon gave the streets report. He is awaiting more bids for the street asphalt work. He stated that he and Mike Sullwold had burnt off the area at Capital Square Park.

The 1993 Ford F350 sold. Wheeldon suggested that we donate the money from the truck sale to the July 4th celebration. Motion by Woerth, second by Wheeldon to donate the \$200 from the truck sale to the July 4th celebration committee. Lokke yes, Wheeldon yes, Johnson yes, Fish yes, and Woerth yes.

Fish gave the water/wastewater report. There will be a meeting April 15th in the Town Hall kitchen to review the numbers for a rate study for the water system. The public may attend. Fish and Milke will also meet with the HOA on April 16th to discuss getting the alarm system hooked up at the water tower.

Sailors gave the clerk's report. She attended Clerk Institute in Sioux City last month and contacted Brent Lottman about CPR classes for village citizens. Anyone interested should contact the clerk at 402-825-4551 or the village email at villageclerk@brownvillenebraska.gov.

Johnson announced the Nemaha County Comprehensive Plan Public Meeting will be held Tuesday April 29, 2025 at 7:00 p.m. at the ESU building, 1301 Dahlke Ave. in Auburn.

In old business a motion was made by Fish, seconded by Lokke to advertise the excess lumber from the maintenance building for sale for \$1000 or OBO. Wheeldon yes, Lokke yes, Johnson yes, Fish yes, Woerth yes. Motion carried.

Woerth will get bids for 2 interior walls and the exterior of the town hall office and 4 new windows for the town hall.

It was decided that we will seek advise as to what deliberator and first aid kit the village should purchase. This discussion will continue at the May meeting.

The 3rd Steet Bridge funding and the Capital Square Gazebo repairs were both postponed until the May meeting.

The Easter Egg Hunt will be on Saturday April 19th at 11:00 a.m. Volunteers will help fill eggs and distribute candy.

In new business a motion was made by Fish, Seconded by Wheeldon to approve Kelly and Craig Selko's building permit. Woerth yes, Lokke yes, Wheeldon yes, Johnson yes, Fish yes. Motion carried.

A resolution to close and transfer part or all of 7th Street from Allen to the 136 Highway Right of Way was discussed. After hearing from involved parties the resolution will be postponed until the May meeting.

Village Clean-Up will be April 25-28th. There will be 2 dumpsters placed in town and flyers are posted with information about what can be put in the dumpsters. Paul and Kay Fish have volunteered to do the flowers on Main Street as in

previous years. A committee was formed from volunteers to beautify the southeast end of Main Street.

It was also discussed that some citizens are in violation of village ordinances and a letter will be drafted to send to them.

There was discussion about a Sycamore tree on 4th Street. It was decided that removal of trees on the street right of way is the responsibility of the landowner per state ordinance. Woerth will speak to the landowners.

The fact that the village dump needed burnt was discussed and Mike Sullwold, Fire Chief, will be asked to look into that.

An internal control policy was postponed until the May meeting.

Motion by Wheeldon, second by Woerth to adjourn at 7:33 p.m. Johnson yes, Lokke yes, Wheeldon yes, Fish yes, Woerth yes. Motion carried.

The next meeting of the Brownville Village Board will be held May 13th at 6:00 p.m.

Shane Sailors, Village Clerk