

**Village of Brownville Town Board Meeting,
November 14, 2022**

The meeting was called to order at 6:30 p.m. Chairman Marty Hayes pointed out the posting of the Open Meetings Act.

Board members present: Josh Russell, Terry Vice, Natisha Helmick, Bailey Bindle. Also present, Kristy Mertes, clerk.

Motion by Vice , seconded by Helmick, to approve the agenda. All yes votes. Motion carried.

Motion by Vice, seconded by Bindle, to approve the October 19 regular meeting minutes and November 3rd special meeting minutes. All yes votes. Motion carried.

The financial report was reviewed. Helmick moved the financial report be accepted as handed out. Bindle seconded. All yes votes. Motion carried.

The claims were reviewed. Vice moved the claims be paid as presented. Helmick seconded. All yes votes. Motion carried. Claims submitted by board member Marty Hayes were reviewed. Helmick moved to approve Hayes' claims. Bindle seconded. Helmick voted yes, Russell - yes, Vice – yes, Bindle – yes, Hayes – abstain. Motion carried. Claims submitted by Helmick were reviewed. Bindle moved to approve Helmick's claims. Vice seconded. Helmick abstained, Russell - yes, Vice – yes, Hayes – yes, Bindle – yes. Motion carried. Claims submitted by Vice were reviewed. Helmick moved to approve Vice's claims. Bindle seconded. Helmick voted yes, Russell - yes, Vice – abstained, Hayes – yes, Bindle – yes. Motion carried.

Projects, Buildings and Equipment:

Water/Sewer Report: Helmick reported That BOPW recommends draining the lagoon. There is a 2 inch meter in place at the water tower. Meter reading and water usage are back to normal. There currently no water/sewer operator contracts in place for the village. Helmick reported there are 2 water/sewers operator options for the village. One is contracting with Auburn BOPW, the other option is to hire an interim contractor and send Helmick to classes to become a licensed operator. Bindle moved to approve sending Helmick to Operator Licensing Classes. Russell seconded it. Russell – yes, Bindle – yes, Vice – yes, Hayes – yes, Helmick abstained. Motion carried. Helmick moved to hire Davis Plumbing as the Village's Interim Operator. Russel seconded. All yes votes. Motion carried.

The board discussed replacing water pipe to provide water to the Meriwether Lewis. The cost ranges from \$2,500 to \$7,500. The board tabled the topic until April 2023.

Street Report: Vice reported the tube was cleared between 6th and 7th Street.

Town Hall Repairs: The board decided changing locks is not needed. They asked organization interested in using the Town Hall provide several day's notice.

Riverside Park Repairs: Vice reported next steps include tilling and planting grass. Waiting on the county for rock for park roads.

Maintenance Building: Helmick moved to purchase shelving for the Maintenance Building from Menards for \$268. Russell seconded. All yes votes. Motion carried. Helmick moved to hire Midwest Spray Foam to insulate the Maintenance Building for \$13,500. Bindle seconded it. All yes votes. Motion carried. The board discussed running boards for the truck. The topic was tabled until additional information is available.

Old Business:

Zoning ordinance follow-up tabled until December. Helmick visited about this topic with the new attorney.

Tom's Radio requested a village meter be hooked up at his tower for the BVFD beeper relay. He is removing his meter. Helmick asking Aaron Davis if he can do the work for the village.

New Business:

Helmick moved to approve resolution 11-14-22 for year- end certification of City Street Superintendent 2022. Bindle seconded. All yes votes. Motion carried.

Helmick moved to approve the year end certification of City Street Superintendent for determining incentive payment. Russell seconded. All yes votes. Motion carried.

Board discussed Village Christmas Event to be held December 11th. Helmick moved to have Santa come at 5:00 pm to the Town Hall followed by a 6:00 pm potluck. Bindle seconded. All votes yes. Motion carried.

Board discussed purchasing more street light decorations. 6 new light pole decorations were purchased in the last budget year. Two more are needed. Russell moved to purchase 2 more decorations. Bindle seconded. All yes votes. Motion carried.

Vice moved to set the Christmas budget at \$500. Helmick seconded. All yes votes. Motion carried.

Helmick reported there has been a delay receiving asphalt chips from constructors as previously planned. She is looking at other options.

Steve Woerth discussed trimming the Carson House tree. HE received new bids from Ryan Worthy. BHS will coordinate and the Village will pay half since the tree impacts Town Hall. Vice

moved to approve paying BHS \$391 for the tree trimming. Russell seconded it. All yes votes. Motion carried.

On behalf of BHS, Woerth asked the board for permission to uncap the chimney adjacent to the Town Hall and Chitwood Wheel Museum. There is dry rot around the chimney. Woerth is seeking bids.

Vice purposed purchasing a Village Mower to mow all Village properties, including Riverside Park. Helmick moved to approve looking for mower costs. Bindle seconded. All yes votes. Motion carried.

Board discussed adding heat/ac for the clerk. They are looking for options.

Russell moved to approve purchasing a new Street sign for Richard Street. Vice seconded. All yes votes. Motion carried.

Vice moved to adjourn to executive session at 7:41 p.m. to discuss the billing issue with BOPW. Russell seconded. All yes votes. Motion carried.

At 7:55 p.m., Helmick moved to exit executive session and re-enter the regular meeting. Russell seconded. All yes votes. Motion carried.

BOPW billing was tabled until additional information is available from the Village Attorney.

Adjournment:

Vice moved to adjourn at 8:00 p.m. Russell seconded. All yes votes. Motion carried.

Kristy Mertes, clerk