

**Village of Brownville Town Board Meeting,  
October 19, 2022**

The meeting was called to order at 6:31 p.m. Chairman Marty Hayes pointed out the posting of the Open Meetings Act.

Board members present: Josh Russell, Terry Vice, Natisha Helmick. Bailey Bindle was absent. Also present, Deborah Solie, clerk.

Helmick moved to excuse Bindle from the meeting since she is unable to attend due to work. Hayes seconded. All yes votes. Motion carried.

Motion by Helmick, seconded by Russell, to approve the agenda and September minutes. All yes votes. Motion carried.

The financial report was reviewed. Vice moved the financial report be accepted as handed out. Helmick seconded. All yes votes. Motion carried.

The claims were reviewed. Vice moved the claims be paid as presented. Helmick seconded. All yes votes. Motion carried. Claims submitted by board member Marty Hayes were reviewed. Helmick moved to approve Hayes' claims. Russell seconded. Helmick voted yes, Russell - yes, Vice - yes, Hayes - abstain. Motion carried. Claims submitted by Helmick were reviewed. Hayes moved to approve Helmick's claims. Russell seconded. Helmick abstained, Russell - yes, Vice - yes, Hayes - yes. Motion carried. Claims submitted by Vice were reviewed. Helmick moved to approve Vice's claims. Russell seconded. Helmick voted yes, Russell - yes, Vice - abstained, Hayes - yes. Motion carried.

**Projects, Buildings and Equipment:**

**Water/Sewer Report:** Helmick reported she is working with BPW and contacted the Village's attorney to discuss problems with radio read meters. David Plumbing is checking on batter replacements for the meters. The Brownville Village Theater and Helmick buildings/residence readouts jumped a decimal due to failing batteries. Hayes tabled the topic until additional information is available.

A new meter was installed at the water tower, which provides minute-to-minute readouts. The Village is back to normal usage.

**Street Report:** Constructors is still planning to do work in the cemetery and the Village. Helmick will follow up on asphalt chips for 7<sup>th</sup> street from Constructors. Smith will fix concrete patches on streets, but the Board advised him to wait until spring to allow additional settling.

**Town Hall Repairs:** No additional bids to review. The topic was tabled.

Riverside Park Repairs: Vice reported that cement has been poured for picnic table pads and port-a-potty pads. Pavilions will be constructed in 3-4 weeks. The county is done with debris removal until winter when brush has died back. The Village will burn some of the debris. The county is hauling rock for the roads in the park and the ramp does not need repairs. There will be a hydrant in the park, though it is currently inoperable due to leaks. Vice proposed a new light near the river. Helmick said she'd check on solar lights for the park.

**Old Business:**

The Board tabled zone ordinances until the next meeting since no new information was available from the attorney. The Board tabled discussion of a new attorney.

Vice moved to adjourn to executive session at 6:52 p.m. to discuss the clerk's position. Russell seconded. All yes votes. Motion carried.

At 7:03 p.m., Helmick moved to exit executive session and re-enter the regular meeting. Russell seconded. All yes votes. Motion carried.

Helmick moved to split the current position and offer a grant writing position and a clerk position. Russell seconded. All yes votes. Motion carried. Helmick will coordinate the offers.

The Board affirmed their decision to end the franchisee fee for Judy McAlexander since she lives outside of the Village limits.

**Adjournment:**

Motion carried. Vice moved to adjourn at 7:14 p.m. Helmick seconded. All yes votes. Motion carried.

Deborah Solie, clerk

Special Meeting November 3, 2022 @ 6:30pm

Roll call. Josh Russell, Bailey Bindle, Marty Hayes, Terry Vice, Natisha Helmick

Agenda approval motioned by Josh Russell and seconded by Bailey Bindle. All Agreed.

Discussion was held in regards to the hiring of a village clerk. Andy Carothers out of Beatrice offered the Village a rate of \$250 per hr, plus traveling expenses & travel time. Steve Mecure from Techumseh offered his office at three options. A monthly retainer of \$250 per month, \$250 per hour for Steve Mecure, \$175 per hour for his partner Lindy in Auburn. Motion was made by Terry Vice to hire Lindy with Steve Mecures offices at the rate of \$175 per hour, 2<sup>nd</sup> by Josh Russell. All Agreed

Appointment of the new Village of Brownville Village Clerk was made by Terry Vice and 2<sup>nd</sup> by Josh Russell, All Agreed

\*\*\*John lauber was the only person of the village present and he requested information on the town attorneys and Kristy's resume. The information on the town attorney was given to him, and a email was sent to him with Kristy's resume. His chief concern was the meriwether lewis and the block grant that is trying to be obtained for it.

Water concerns were addressed by the board, as there were no water issues with leaks this month; however there was a service issue with one resident. The BPW had been contacted via email in regards to that issue; there has been no reply back.

A copy of a water and waste water contract was given to all members that was emailed to Natisha Winkelman by Dave Hunter with the BPW. Dave Hunter stated that there was no signed contract as of Feb 2022 and he needed a signed contract, that he was operating off of the the proposed contract presented to the board in February of 2022.

Discussion was held to make a appointment with the new attorney and go over the existing contract and the contract that was presented to the board through Dave Hunter. In addition to having assistance in obtaining information in regards to the failure to report illegal use of services to the Village clerk, Village Board Trustees, or the Village water/sewer individual. Documentation was also needed to ensure that the correct amount was charged to the Village resident in question, and information in regards to the reinstallment of the meter properly. Motion was made by Terry Vice to make a appointment with Lindy and go over everything, 2<sup>nd</sup> by Bailey Bindle, all agreed.

7:23pm Motion was made by Bailey Bindle to adjourn, motion was 2<sup>nd</sup> by Josh Russell. All agreed.