

**Village of Brownville Town Board Special Meeting,
July 20, 2022**

The special meeting was called to order at 6:30 p.m. Chairman Marty Hayes pointed out the posting of the Open Meetings Act and announced only those listed on the agenda could speak during the meeting.

Board members present: Terry Vice, Josh Russell, Bailey Bindle and Natisha Helmick. Also present, Deborah Solie, clerk.

Motion by Helmick, seconded by Russell, to approve the agenda as handed out. All yes votes. Motion carried.

Motion by Vice, seconded by Helmick, to approve the June 22 special meeting minutes. All yes votes. Motion carried.

Helmick moved the financial report be accepted as handed out. Russell seconded. All yes votes. Motion carried.

The claims were reviewed. Vice moved the claims be paid as made out except for line 21. He asked the Clerk double check the amount was not covered by sponsorship before paying line 21. Helmick seconded. All yes votes. Motion carried. Claims submitted by board member Marty Hayes were reviewed. Helmick moved to approve Hayes' claims. Russell seconded. Helmick voted yes, Russell -yes, Bindle – yes, Vice – yes, Hayes – abstain. Motion carried.

Projects, Buildings and Equipment:

Water/Sewer Report: The water contract is under review by Rural Water District #1. A copy was provided to the Village Board members. Helmick moved to approve the water contract as made out. Russell seconded. All yes votes. Motion carried.

The Board discussed the current water loss. Nebraska Rural Water Association helped identify some loss, but the leaks continue. The Board asked for community support to report any suspected leaks. Helmick is checking the water tower regularly.

The Board reviewed a request from Andy Vent to put a water meter on his lot. The water pit is the resident's responsibility and the village pays for the meter. Helmick said she would call Davis Plumbing about the water pit and Solie will call BPW about the meter.

Josh Russell resigned from his position as water/sewer superintendent for the Village. Bindle nominated Helmick to serve as the water/sewer superintendent in place of Russell. Vice seconded. Bindle – yes, Vice – yes, Hayes – yes, Russell – yes, Helmick abstain.

Street Report: Helmick reported that 7th street needs to be grated and the Village is waiting on Constructors to spread the asphalt chips. Solie reported the Children at Play signs are ready to be put up.

Town Hall Security: Helmick provided a cost estimate for automatic locks and said her brother could install them for free. She provided a quote for locks on the town hall, kitchen doors of the town hall and maintenance building. Helmick also provided field camera examples for the dump to address problems with illegal dumping and the town hall. The board decided to focus on locks for now. Russell moved to purchase new locks for the front door of the town hall and maintenance building (pending fire marshal approval). Bindle seconded. All yes votes. Motion carried.

Riverside Park: The Village discussed extending the village limits to include the entire park. Vice moved to pursue incorporating the park into the village limits. Russell seconded. All yes votes.

Old Business:

Helmick reported the dog ordinance is still under review by the Village attorney. The topic was tabled until the August meeting.

New Business:

The Board reviewed a quote from Sack Lumber procured by Helmick for a garage door opener for the maintenance building. Hayes also asked for an estimate from Miller, but has not received it yet. The topic was tabled until the August meeting to receive more quotes.

The Board discussed problems with a curb stop near Terry Jones' resident. There is a tree growing nearby impacting the curb stop. Helmick moved to cut down the tree and replace/repair the curb stop as needed. Russell seconded. All yes votes. Motion carried.

The Board reviewed a LARM renewal proposal for Village insurance. Helmick moved to renew with LARM pass resolution 7-20-22 with the following terms to receive a discount: 180-day notice and two-year commitment. Vice seconded. All yes votes. Motion carried.

Helmick provided an estimate from BJ Tree Services to trim trees on Main Street and cemetery hill. Rich Hayak requested nothing be done to the trees outside of his residence on Main Street until another tree trimming/removal company has viewed them. Hayes asked for more bids and said the trees outside of Hayaks would remain untouched at this time.

Helmick provided a proposal for a new village attorney, Lindy Mahoney. She would charge \$175/hour. The topic was tabled until additional information is available.

Vice moved to approve Marte Mejstrick as the new corporate manager for the Brownville Concert Series liquor license. Helmick seconded. All yes votes. Motion carried.

Solie submitted her resignation as clerk for the Village of Brownville effective August 12. Helmick moved to accept the resignation and Bindle seconded. All yes votes. Motion carried. The Board discussed posting the open position on Facebook and in the county paper.

Hayes commented the budget workshop will be held in August.

Adjournment:

Vice moved that the meeting be adjourned. Russell seconded. All yes votes. Motion carried. Adjournment at 7:22 p.m.

Deborah Solie, clerk