

**Village of Brownville Town Board Meeting,
September 12, 2022**

The regular board meeting of the Village of Brownville commenced immediately upon adjournment of the preceding budget hearing, which began at 5:30 p.m. on September 12, 2022, and continued until all attendee testimony had concluded. The Regular meeting was called to order at 6:02 p.m. Chairman Marty Hayes pointed out the posting of the Open Meetings Act.

Board members present: Bailey Bindle, Terry Vice, Natisha Helmick. Josh Russell was absent. Also present, Deborah Solie, clerk, and Heather Pemberton, CPA.

Motion by Vice, seconded by Helmick, to approve the agenda as handed out. All yes votes. Motion carried.

Motion by Helmick, seconded by Bindle, to approve the August 8 Budget Hearing and August 8 regular meeting minutes. All yes votes. Motion carried.

The financial report was reviewed. Vice moved the financial report be accepted as handed out. Helmick seconded. All yes votes. Motion carried.

The claims were reviewed. Vice moved the claims be paid as presented. Hayes seconded. All yes votes. Motion carried. Claims submitted by board member Marty Hayes were reviewed. Vice moved to approve Hayes' claims. Helmick seconded. Helmick voted yes, Bindle - yes, Vice – yes, Hayes – abstain. Motion carried.

Projects, Buildings and Equipment:

Water/Sewer Report: Helmick reported the rural water contract is under review by the district and the daily average of water usage is back to normal. The rural water district proposed putting a new 2" meter at water tower. Helmick advised there is no need to replace the meter since the current meter continues to work. The Board discussed flushing hydrants and plan to do so on October 5 at 10 a.m.

Street Report: Jimmy Smith looked at the sinking area by Rohman Garden and recommended packing it with dirt and pouring concrete later when additional work is done in the area. Solie reported on the Village's grant (CDBG-public works) to repair the culvert on Main Street. SENDD is navigating an eight-step process since the project area is in a wetland.

Town Hall Repairs: The Board discussed a bid to paint the exterior of the Town Hall from a local painter. The board tabled the decision until additional bids are available. Helmick reported a new sink will be put in the Town Hall kitchen by a local plumber the week of September 19 to meet state kitchen requirements.

Riverside Park Repairs: Vice reported that Nemaha County had brought a bulldozer to the park and plans to move debris and leveling the area. Jimmy Smith will complete concrete work in the park and boat ramp when the County is done.

Old Business:

The Board tabled zone ordinances until the next meeting since no new information was available from the attorney.

Public Hearing to Set the Final Property Tax Request:

Hayes opened the public hearing to set the final property tax request for the Village of Brownville. Pemberton answered questions from the audience. Vice moved to close the hearing. Bindle seconded. All yes votes. Motion carried and the public hearing closed.

Hayes read aloud the resolution setting the property tax request, Resolution No. 9-13-21. Vice moved the resolution be adopted. Helmick seconded. All yes votes. Motion carried.

New Business:

The Board held a public hearing to review the 1- and 6-year street plan as prepared by JEO and ask for comments from the community. There were no comments or changes to the plan. Vice moved to approve the plan as presented and Helmick seconded. All yes votes. Motion carried. Bindle moved that the Resolution 9-12-2022 be signed approving the 1- and 6-year street plan for 2022-23. Helmick seconded. All yes votes. Motion carried.

The board reviewed the resolution setting the property tax request. Vice moved to approve the property tax resolution, Resolution No. 9-12-22-2. Helmick seconded. All yes votes. Motion carried.

Vice moved the Village of Brownville adopt the 2022-2023 budget as presented during the Budget Hearing. Helmick seconded. All yes votes. Motion carried.

The Board reviewed the Mutual Assistance application for the Brownville Volunteer Fire Department. Vice moved to approve Brownville's participation in the application. Bindle seconded. All yes votes. Motion carried.

Vice moved to approve the Interlocal Cooperation Agreement for a Mutual Finance Organization. Helmick seconded. All yes votes. Motion carried.

Vice moved to approve the Mutual Finance Organization Resolution No. 9-12-2022-3. Helmick seconded. All yes votes. Motion carried.

The CDBG Tourism grant topic was tabled until a Merriwether Lewis representative could be present.

Helmick proposed hiring Chelsea Parker to design a website for the Village of Brownville to provide community access to permits, zoning information and ordinances. Vice moved to approve hiring Parker to build a website. Bindle seconded. All yes votes. Motion carried.

Helmick stated that cleaning and storing of items from the Village Maintenance building continues.

Vice moved to renew liquor licenses for TJ's Tavern, The Market and The Lyceum. Helmick seconded. All yes votes. Motion carried.

The Board reviewed a building permit application from the Brownville Village Theater board to build handicap accessible parking spaces. Helmick moved to approve the building permit application. Bindle seconded. All yes votes. Motion carried.

The Board discussed the current water/sewer liens. Helmick moved to dismiss the special water/sewer liens. Bindle seconded. All yes votes. Motion carried.

The Board reviewed a contract to hire Natisha Helmick to work for the Village through December 2022. Bindle moved to approve the contract. Vice seconded. Bindle voted yes, Vice – yes, Hayes – yes, Helmick – abstain.

Hayes provided an update on the clerk position. Additional ads have been placed in the Nebraska City, Falls City and Atchison County papers to broaden the pool of applicants.

Adjournment:

Vice moved that the meeting be adjourned. Helmick seconded. All yes votes. Motion carried. Adjournment at 6:57 p.m.

Deborah Solie, clerk